

Accessibility Support | [Register for an Account](#) | [Login](#)

A new feature has been added to our Citizen Access portal and supports the city's commitment to Accessibility. "Accessibility Support" is visible above and you simply have to check the box to activate. Citizen will then be able to provide support for assistive technology tools such as 'JAWS' or 'Window-Eyes'. This is in keeping with the City's commitment to create, promote, and maintain an accessible community.

Search...

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## Welcome to the Salt Lake City Citizen Portal

### What would you like to do today?

Select one of the areas below to locate an existing application by City Department:

<b>Building</b> <a href="#">Check/Research Permits</a> <a href="#">Apply for a Permit</a> <a href="#">Schedule an Inspection</a>	<b>Bus Lic</b> <a href="#">Check/Renew Licenses</a> <a href="#">Apply for a License</a> <a href="#">Renew a License</a>
<b>Planning</b> <a href="#">Check/Research Petitions</a> <a href="#">Apply for a Petition</a> ←	<b>Engineering</b> <a href="#">Check/Research Permits</a>
<b>Fire</b> <a href="#">Check/Research Permits</a>	<b>Transportation</b> <a href="#">Check/Research Permits</a>
<b>Utilities</b> <a href="#">Check/Research Permits</a>	<b>Search</b> <a href="#">Lookup Address</a>

Select this option for Planning applications

**Login**

Email Address:

Password:

Remember me on this computer

[I've forgotten my password](#)

**New Users:** [Register for an Account](#)

You must login or register for an account

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## Salt Lake City Online Petition Application

Welcome to City's Online Planning Petition System. Using this system you can submit and update information, pay fees, track the status of your Petition, and print your final Petition resolution all from the convenience of your home or office, 24-hours a day.

**Please "Allow Pop-ups from This Site" before proceeding.** You must accept the General Disclaimer below before beginning your application.

### General Disclaimer

While the Agency attempts to keep its Web information accurate and timely, the Agency neither warrants nor makes representations as to the functionality or condition of this Web site, its suitability for use, freedom from interruptions or from computer virus, or non-infringement of proprietary rights. Web materials have been compiled from a variety of sources and are subject to change without notice from the Agency as a result of updates and corrections.

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I have read and accepted the above terms.

[Continue Application »](#)

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## Select a Record Type

Choose one of the following available record types. For assistance or to apply for a record type not listed below please contact us.

- Appeal Admin Decision - Subdivision
- Appeal Admin Decision - Zoning Administrator
- Appeal Admin Decision - Conditional Use
- Appeal Comm Decision - HLC
- Appeal Comm Decision - Planning
- Historic Landmark Commission - Minor Alteration
- Zoning Administration - Administrative Interpretation
- Zoning Administration - Determination Non-Conform Use
- Zoning Administration - Zoning Verification Letter



Select the application you are wanting to apply for. Prior to submission please review the application submissions requirements on the application posted at: <http://www.slcclassic.com/CED/planning/pages/applications.htm>

[Continue Application »](#)

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### Historic Landmark Commission - Minor Alteration

- 1 Step 1
- 2 Step 2
- 3 Step 3
- 4 Step 4
- 5 Review
- 6
- 7

#### Step 1: Step 1 > Page 1

\* indicates a required field.

### Address

You will need to search for your address in our database of address records. Enter some search criteria, click **Search**, and then select the address. These are provided to Salt Lake City by the County of Salt Lake and need to be exactly as they are recorded with the County. A general rule is to use less information than is needed. For example, if your petition is on 100 South you would search on 100 S. In most cases the Street name will include the direction such as N, S, E, or W.

*House Number: <span>?</span>	Direction:	*Street Name:	Street Type:	Unit No.:
<input type="text" value="451"/>	<input type="text" value="S"/>	<input type="text" value="STATE"/>	<input type="text" value="St"/>	<input type="text"/>
City:	State:	Zip:		
<input type="text" value="Salt Lake City"/>	<input type="text" value="UT"/>	<input type="text" value="84111-3104"/>		
<input type="button" value="Search"/>	<input type="button" value="Clear"/>			

Type in number and street name then select search. It is important to select search because this will populate the address detailed information and ensures valid property addresses.

### Parcel

Once you select a valid Salt Lake City address, the Parcel information will automatically fill. You will NOT be allowed to modify this information.

*Parcel Number:	Legal Description:	
<input type="text" value="16-06-307-001-0000"/>	<input type="text" value="0227. ALL OF BLK 38, PLAT A, SLC SURVEY.."/>	
Subdivision:	Parcel Area:	
<input type="text" value="--Select--"/>	<input type="text" value="10"/>	
Land Value:	Improved Value:	Exemption Value:
<input type="text" value="11502800"/>	<input type="text" value="58000000"/>	<input type="text" value="0"/>
<input type="button" value="Search"/>	<input type="button" value="Clear"/>	

### Owner

Please update owner information as available.

Owner Name: <span>?</span>	Address Line 1:	
<input type="text" value="SALT LAKE CITY"/>	<input type="text" value="PO BOX 145460"/>	
City:	State:	Zip:
<input type="text" value="SALT LAKE CITY"/>	<input type="text" value="UT"/>	<input type="text" value="84114-5460"/>
Cell Phone:	Email:	
<input type="text"/>	<input type="text" value="noemail@slcgov.com"/>	
<input type="button" value="Search"/>	<input type="button" value="Clear"/>	

**Select Continue or Save for Later**

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## Historic Landmark Commission - Minor Alteration

[1 Step 1](#)**[2 Step 2](#)**[3 Step 3](#)[4 Step 4](#)[5 Review](#)[6](#)[7](#)

### Step 2: Step 2 > Page 1

\* indicates a required field.

## Applicant

To add a new contact, complete the fields below.

Auto-fill with

\*First:  Middle:  \*Last:  Name of Business:

\*Address Line 1:  \*City:  \*State:  \*Zip:

Phone 1: (Work)  Phone 3: (Home)  Phone 2: (Mobile)  E-mail:

[Continue Application »](#)

Save and resume later: 

### Historic Landmark Commission - Minor Alteration



Step 3: Step 3 > Page 1

\* indicates a required field.

### HLC Detail

#### CERTIFICATE INFORMATION

Name of Historic District:

Type of Construction:

Description of Project:

**Complete the application information details**

[spell check](#)

### Petition Detail

#### USAGE

Date of Update:

Type of Usage:

Existing Property Use or Structure:

[spell check](#)

Proposed Property Use or Structure:

[spell check](#)

Applicant Interest:

[spell check](#)

Delete Data Set

Add Data Set

Continue Application >

Save and resume later:

## Historic Landmark Commission - Minor Alteration



Step 4: Step 4 > Page 1

\* indicates a required field.

### Attachment

#### Attachment List

Name	Type	Size	Date	Action
------	------	------	------	--------

No records found.

#### ▼ [Upload a New Attachment](#)

#### Attachment Details

\* Type:

Letter ▾

\* File:



C:\fakepath\P1010971.JPG

Browse

\* Description:

**Upload attachments: For Historic Landmark Requests this will include Photos, material descriptions, site plans etc. For Zoning Administration or Appeals this will be additional naratives, site plans etc.**

**Be sure to check the application requirements and have the required materials prepared prior to submissions. Incomplete applications WILL NOT be**

[spell check](#)

Upload

Attach Additional Files

Clear All

Continue Application »

Save and resume later:



## Historic Landmark Commission - Minor Alteration

1 2 3 **Step 3** 4 **Step 4** 5 **Review** 6 Pay Fees 7 Record Issuance

### Step 5: Review

Please review all information below. Click the "Edit" buttons to make changes to sections or "Continue Application" to move on.

#### Record Type

#### Historic Landmark Commission - Minor Alteration

##### Address

[Edit](#)

**451 S STATE St**  
Salt Lake City UT 84111-3104

##### Parcel

[Edit](#)

**Parcel Number: 16-06-307-001-0000**  
Legal Description: 0227. ALL OF BLK 38, PLAT A, SLC SURVEY..  
Parcel Area: 10  
Land Value: 11502800  
Improved Value: 58000000  
Exemption Value: 0

##### Owner

[Edit](#)

**SALT LAKE CITY**  
PO BOX 145460  
SALT LAKE CITY UT 84114-5460  
Email: noemail@slcgov.com

##### Applicant

[Edit](#)

To add a new contact, click the Add Contact link. To edit a contact, select a contact name.

Nole Walkingshaw [nolewalkingshaw@msn.com](mailto:nolewalkingshaw@msn.com)  
451 S State St rm 406  
Salt Lake City, UT, 84111

#### HLC Detail

##### CERTIFICATE INFORMATION

[Edit](#)

Name of Historic District: Avenues  
Type of Construction: Alteration or Additiona  
Description of Project: Replacement of Windows on front facade, new asphalt shingles

#### Petition Detail

##### USAGE

[Edit](#)

Date of Update	Type of Usage	Existing Property Use or Structure	Proposed Property Use or Structure	Applicant Interest

#### Attachment

[Edit](#)

#### Attachment List

Name	Type	Size	Date
▶ P1010988.JPG	Default	2.34 MB	08/13/2012

[Continue Application »](#)Save and resume later:



## Historic Landmark Commission - Minor Alteration

1

2

3 Step 3

4 Step 4

5 Review

6 Pay Fees

7 Record Issuance

### Step 6: Pay Fees

Listed below are preliminary fees based upon the information you've entered. Some fees are based on the quantity of work items installed or repaired. Enter quantities where applicable. The following screen will display your total fees.

**Enter fees, if you are uncertain of the amount contact us at 801-535-7700 prior to entering an amount.**

### Application Fees

Fees	Qty.	Amount
HLC Misc Fees (ENTER AMOUNT)	<input type="text" value="0"/>	\$0.00
	<input type="text" value="0"/>	\$0.00
Filing Fee (\$800 - Enter 1 To Add)	<input type="text" value="0"/>	\$0.00
Filing Fee (\$0 - Enter 1 To Add)	<input type="text" value="0"/>	\$0.00
Filing Fee (\$885.92 plus \$110.74 per over 1 acre - Enter # of Acres)	<input type="text" value="0"/>	\$0.00
Filing Fee (\$442.96 - Enter 1 To Add)	<input type="text" value="0"/>	\$0.00
Filing Fee (\$442.96 - Enter 1 To Add)	<input type="text" value="0"/>	\$0.00
Filing Fee (\$27.69 - Enter 1 To Add)	<input type="text" value="0"/>	\$0.00
Filing Fee (\$221.48 - Enter 1 To Add)	<input type="text" value="0"/>	\$0.00
Filing Fee (\$885.92 plus \$110.74 per over 1 acre - Enter # of Acres)	<input type="text" value="0"/>	\$0.00
Filing Fee (\$27.69 - Enter 1 To Add)	<input type="text" value="0"/>	\$0.00
Filing Fee (\$0 - Enter 1 To Add)	<input type="text" value="0"/>	\$0.00
Filing Fee (\$221.48 - Enter 1 To Add)	<input type="text" value="0"/>	\$0.00
Filing Fee (\$221.48 - Enter 1 To Add)	<input type="text" value="0"/>	\$0.00
Filing Fee (\$27.69 - Enter 1 To Add)	<input type="text" value="0"/>	\$0.00

### TOTAL FEES

Note: This does not include additional inspection fees which may be assessed later.

**\$0.00**

[Recalculate](#)

[Continue Application »](#)

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## Historic Landmark Commission - Minor Alteration

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### Step 7: Record Issuance



**Your application has been successfully submitted.**  
**Please print your record and retain a copy for your records.**

Thank you for using our online services.

**Your Record Number is PLNHLC2012-00560.**

You will need this number to check the status of your application or to schedule/check results of inspections. Please print a copy of your record and post it in the work area.

---

A licensed professional is now authorized to proceed with work at the designated location.

Your record type requires a follow-up inspection once work is completed. You may schedule the inspection now or return to schedule the inspection upon completion of the work. Choose "View Record Details" to Schedule Inspections, check status, or make other updates.

[View Record Details »](#)

(You must post the record in the work area.)