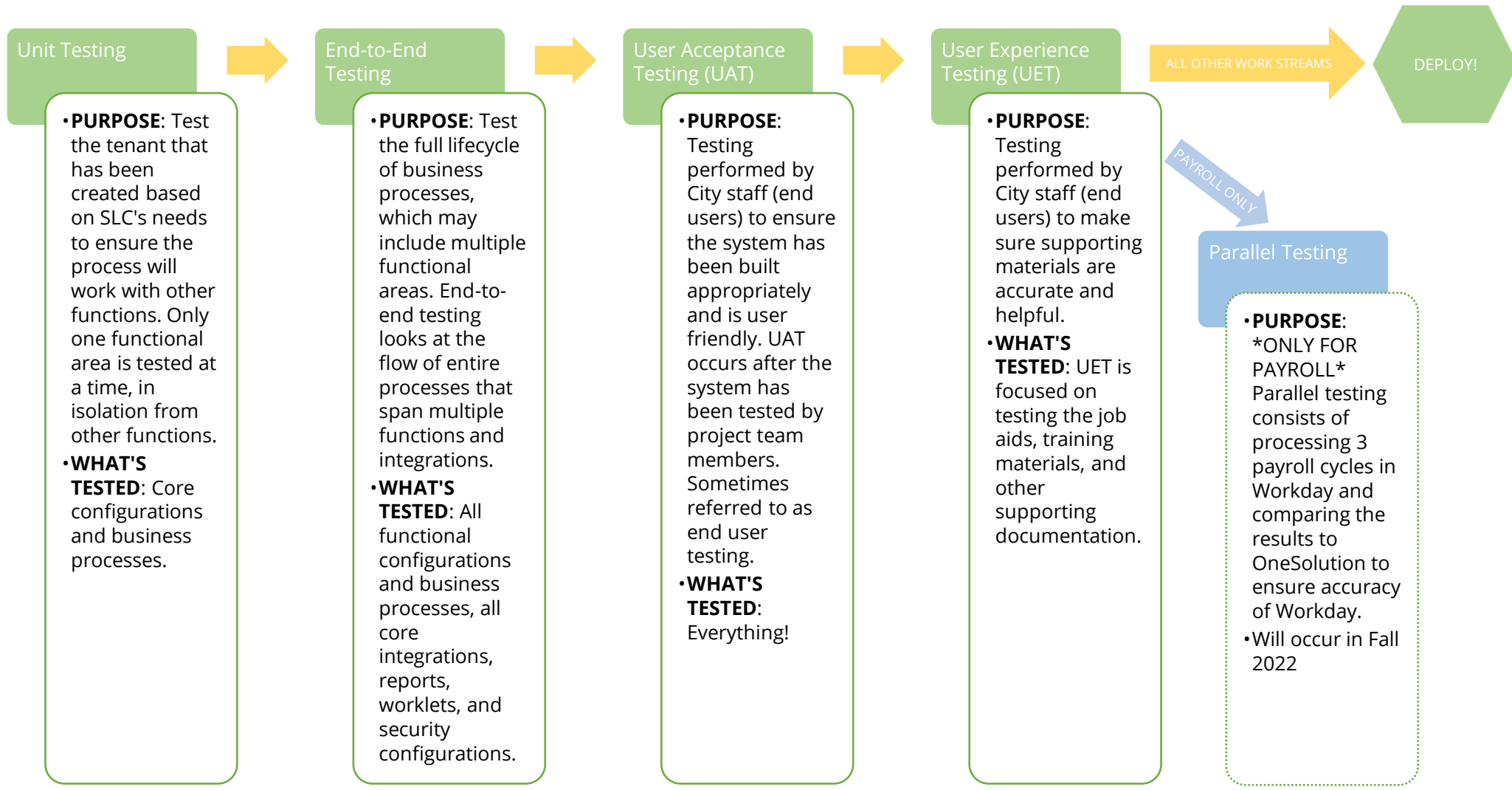


WORKDAY TESTING PROCESS



GLOSSARY

Business Process: A sequence of one or more tasks that accomplishes a desired business objective (i.e., hiring an employee, paying an invoice).

Configuration: The arrangement or set-up of the hardware and software that make up a computer system. To "configure software" means selecting programmable options that make the program function to the user's liking.

End user: City staff who will be using Workday.

Functional Area: Grouping of tasks, reports, and objects. (e.g., Benefits, Talent & Performance, Absence, and Manager/Employee self-service are examples of functional areas in Workday). Each of Workday's solutions (like HCM and Financials) is grouped into distinct functional areas.

Go-Live: Go-live is the time at which the software becomes available for use. For Workday, go-live is the point at which the software system becomes available for staff to use to submit time sheets, view vacation balances, etc.

Integration: Software integration is the process of bringing together various types of software systems so that they create a unified single system.

Legacy system: Any current software system that will be replaced by Workday. I.e., OneSolution, Kronos, Cornerstone, etc.

Tenant: Workday's term for what is commonly known as Quality Assurance or production environments. The "tenant" is where we will test our various prototypes, which will be made up of validated data and the business processes we've designed to govern it.