

MINUTES  
FROM THE  
COMMUNITY DEVELOPMENT & CAPITAL IMPROVEMENT PROJECTS  
BOARD MEETING (CDCIP)  
Monday, November 20, 2017  
451 South State Street, **Room 118**  
City & County Building  
Salt Lake City, Utah  
*5:30 p.m.*

**1. Board Members**

Logan Darling  
Loree Hagen  
Jennifer McGrath  
Andrew Saalfield  
Jade Sarver  
Pamela Silberman  
Brooke Young

**Also Present**

Melissa Jensen  
Lani Eggertsen-Goff  
Jen Schumann  
Emily Strong  
Shyann Hugoe

**2. Staff Updates**

There were no updates by staff.

**3. Approval of the minutes of the November 13, 2017 meeting.**

Ms. McGrath asked for a motion to approve the minutes. Ms. Young moved to approve the minutes of November 13, 2017 as presented. Mr. Saalfield seconded the motion. Motion carried unanimously.

**4. Business**

A. Welcome

Ms. McGrath welcomed the CDCIP Members and opened the meeting on November 20, 2017 at 5:31 PM

Ms. Jennifer Seelig from the Mayor's Office presented the Boards and Commissions survey and

thanked the board for their service. Ms. Seelig asked the Board to complete the survey.

#### B. Application Review and Discussion

- 1) Utah Community Action: Ms. Strong presented the application to the Board and asked if there were any questions. Ms. Silberman commented that the beneficiaries table did not make sense and would like clarification on the agency's numbers. Ms. Schumann mentioned that not every individual that is helped by this program will use the full \$1200 each month. She also stated she would take the Board's questions back to the agency and return with more information.
- 2) The Road Home Rapid Rehousing: Ms. Strong provided the Board with the application. Ms. Silberman stated that the numbers the agency reported on the application were confusing. Ms. Schumann explained that the case managers salaries were spread between multiple funding sources. Ms. McGrath added that if the agency could provide approximate numbers and more information in general that applies to the application it would possibly be beneficial for the Board to understand better.
- 3) The Road Home Shelter: Ms. Strong reviewed the application and asked if there were any questions. There were no further questions.
- 4) The Road Home St Vincent de Paul Overflow Shelter: Ms. Strong briefly spoke about the application. The Board discussed the financial feasibility. Mr. Darling asked if the agency only used this location during winter. Ms. Strong responded that the clientele that this agency is trying to encourage to use this resource is individuals who are camping along the Jordan River where weather conditions are too harsh to survive outside without shelter.
- 5) Volunteers of America, Utah: Ms. Strong explained the application to the Board and asked if there were any questions. There were no further questions.
- 6) YWCA Utah – Residential Self Sufficiency Program: Ms. Strong explained the application to the board and asked if there were any questions. There were no further questions.

#### C. Other Business

There was open discussion about the Nano Session meeting.

The Board discussed how strictly to follow the funding guidelines. Ms. McGrath asked for a motion to approve the 25% reduction for agencies that did not meet the minimum funding level. Mr. Sarver moved to approve the reduction. Ms. Hagen seconded the motion. The motion carried unanimously.

5. Adjournment

There being no further business. The meeting was adjourned at 6:58PM.



CDCIP Board Chair

This document along with the digital recording constitute the official minutes of the CDCIP Board meeting held November 20, 2017.