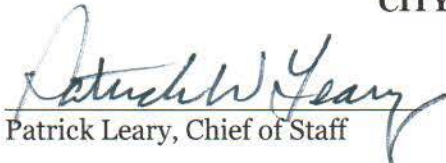




**CITY COUNCIL TRANSMITTAL**

  
Patrick Leary, Chief of Staff

Date Received: February 16, 2018  
Date sent to Council: February 20, 2018

**TO:** Salt Lake City Council  
Erin Mendenhall, Chair

**DATE:** February 20, 2018

**FROM:** Mike Brown, Chief, Salt Lake City Police Department

**SUBJECT:** **REVISED** - Bicycle Licensing Ordinance Amendments

**STAFF CONTACTS:** Scott Teerlink, Captain – Patrol Bureau, (801) 799-3000

**DOCUMENT TYPE:** Ordinance

**RECOMMENDATION:** Request City Council to approve amendments to ordinance sections 5.18.030, 5.18.040, 5.18.060, 12.80.010, 12.80.010, 12.80.020, 12.80.030, 12.80.180, and 12.80.190 which will streamline the licensing of bicycles in Salt Lake City.

**BUDGET IMPACT:**

The Police service desk revenue for bike licenses was approximately \$380 in FY 2016 and \$310 in FY 2017.

The City also shows a revenue for bicycle permits that are sold in bulk. These revenues were \$2300 in FY 2016, \$2285 in FY 2017 and \$1000 to date in FY 2018. It may be that an ordinance change would result in unused permits being returned to the city for credit.

Overall, based on the historical revenues, the financial impact would be less than \$3000 per year less related expenses to purchase the stickers. This change would also result in a reduction in workload to inspect and register the bicycles by employees.

**BACKGROUND/DISCUSSION:**

Licensing bicycles in Salt Lake City is a priority for the Salt Lake City Police Department ("SLCPD") because it allows officers to identify stolen and lost bicycles and return them to their rightful owners. However, the current ordinances governing the licensing and registration of bicycles create a cumbersome and antiquated process for licensing and registering bicycles which discourages licensing and registration by both bicycle dealers and bicycle owners. For example, the current process involves the use of City-supplied paper forms that must be filled out in triplicate and then forwarded to relevant entities. The amendments to the ordinances

governing licensing and registration of bicycles will eliminate the use of paper forms and allow bicycle dealers and residents to license their bicycles online. The amendments also eliminate the collection of a \$2.00 fee to license a bicycle, which should further encourage licensure.

#### Amendments to Section 5.18.030

The amendments to this section eliminate references to registration because there is no need to distinguish between “registering” a bicycle and “licensing” a bicycle. Additionally, Utah Code does not require registration, but does require licensure of bicycles. See Utah Code 11-21-1.

The amendments to this section also strike language that required paper forms provided by the City. In its place, the amendments contemplate licensure online through a link on the SLCPD’s webpage.

Finally, the amendments eliminate the \$2.00 fee for licensure and registration.

#### Amendment to Section 5.18.040

The amendment to this section eliminates a reference to registration.

#### Amendment to Section 5.18.060

The amendment to this section eliminates a reference to registration.

#### Amendments to Section 12.80.010

The amendments to this section eliminate references to registration, the requirement that a bicycle must be inspected before it is licensed, and the fee that is charged to license a bicycle.

#### Amendments to Section 12.80.020

The amendments to this section eliminate reference to the requirement that a bicycle must be inspected before it is licensed, as well as references to bicycle owners or users who may be residents of Salt Lake County to determine whether licensure must occur.

#### Amendments to Section 12.80.030

The amendments to this section strike language referencing a physical license as well as references to fees to be charged for licensure.

#### Amendments to Section 12.80.180

The amendments to this section fix a typographical error and eliminates reference to bicycle license decals since those will no longer be provided.

#### Amendment to Section 12.80.190

The amendment to this section eliminates a reference to registration.

ALT LAKE CITY ORDINANCE  
No. \_\_\_\_\_ of 2018

(Bicycle Licensing Required)

An ordinance amending Sections 55.18.030, 5.18.040, 5.18.060, 12.80.010, 12.80.020, 12.80.030, 12.80.180, and 12.80.190 of the Salt Lake City Code, relating to the registration of bicycles sold in Salt Lake City.

WHEREAS, the licensing of bicycles in Salt Lake City allows the Salt Lake City Police Department to identify lost and stolen bicycles and return them to their rightful owners;

WHEREAS, the current bicycle licensure and registration ordinances are cumbersome and antiquated and discourage the licensure of bicycles in Salt Lake City;

WHEREAS, the amendments to the ordinances that govern bicycle licensure will streamline and facilitate the licensure of bicycles;

WHEREAS, the increased number of licensed bicycles will facilitate crime fighting efforts by the Salt Lake City Police Department and the return of bicycles to their rightful owners;

Be it ordained by the City Council of Salt Lake City, Utah:

SECTION 1. That Section 5.18.030 of the Salt Lake City Code is hereby amended as follows:

**5.18.030: Bicycle Licensing Required:**

It is unlawful for any bicycle dealer to fail to license any used or new bicycle sold, bartered, given away, exchanged or repaired by such dealer. The licensing shall be completed as follows:

A. Licensing shall be required of all bicycles sold in Salt Lake City. The Salt Lake City Police Department will facilitate licensing through a bicycle licensing link on its website at [www.slcpd.com](http://www.slcpd.com). Licensing will require the following information:

1. Name and address of bicycle dealer;
2. Name and address of purchaser;
3. Make and model year of the bicycle;
4. General description of the bicycle; and
5. Frame and/or serial number of the bicycle.

B. There shall be no cost to bicycle dealers or purchasers to license a bicycle through the Salt Lake City Police Department.

SECTION 2. That Section 5.18.040 of the Salt Lake City Code is hereby amended as follows:

**5.18.040: Serial Numbers on Bicycles:**

No dealer may sell, give away, or otherwise dispose of any bicycle which does not contain a serial number. If the bicycle does not have a serial number, the dealer shall impress in the metal frame a serial number consisting of the license number and followed by the NCIC number for the police department in the user's area.

SECTION 3. That Section 5.18.060 of the Salt Lake City Code is hereby amended as follows:

**5.18.060: Selling Bicycles Without Title Prohibited:**

It is unlawful for any bicycle dealer to sell or otherwise dispose of any bicycle unless the dealer can show a good title thereto, either by bill of sale from a seller, or from the former owner, or by licensure.

SECTION 4. That Section 12.80.010 of the Salt Lake City Code is hereby amended as follows:

**12.80.010: Licensing for Owners:**

A. It is unlawful for any person to operate or ride a bicycle upon any of the streets, alleys, sidewalks or public ways of this city:

1. If such bicycle has not been licensed; or
2. If the license for such bicycle has been duly suspended or revoked.

B. Any license issued under the provisions of this chapter shall be valid until either:

1. the transfer of ownership of the bicycle; or
2. the suspension or revocation of the license.

C. No fee will be charged to license a bicycle through the Salt Lake City Police Department.

D. Owners may license a bicycle through the bicycle licensing link on the Salt Lake City Police Department's website at [www.slcpd.com](http://www.slcpd.com). Licensing will require the following information:

1. Name and address of bicycle dealer where bicycle purchased, if available;
2. Name and address of owner;
3. Make and model year of the bicycle;
4. General description of the bicycle; and
5. Frame and/or serial number of the bicycle.

SECTION 5. That Section 12.80.020 of the Salt Lake City Code is hereby amended as follows:

**12.80.020: Dealer Licensing:**

All dealers required to obtain a license pursuant to the provisions of section [5.18.020](#) et seq., of this code, or successor sections, will, at the time of sale of a new or used bicycle, license such bicycle in accord with the provisions of section [5.18.030](#) of this code, or its successor.

SECTION 6. That Section 12.80.030 of the Salt Lake City Code is hereby amended as follows:

**12.80.030: Police Licensing Powers and Duties:**

The chief of police is authorized and directed to prepare and issue regulations governing the inspection and licensing of bicycles required to be licensed but not validly licensed by dealers as above required; provided, that any such license so issued or heretofore issued by the police department shall, unless revoked or suspended, be valid for the life of such bicycle or until the transfer of ownership thereof. No fee will be charged to license a bicycle under the provisions of this section.

SECTION 7. That Section 12.80.180 of the Salt Lake City Code is hereby amended as follows:

**12.80.180: Alteration of License or Frame Number Prohibited:**

No person shall willfully or maliciously destroy, mutilate or alter the number of any bicycle frame number or any bicycle license issued pursuant to this code.

SECTION 8. That Section 12.80.190 of the Salt Lake City Code is hereby amended as follows:

**12.80.190: License; Suspension or Revocation When; Impoundment:**

A. The city judges or judges of juvenile courts who hear traffic cases are hereby empowered to revoke or suspend the license of any bicycle when it appears that the owner of any bicycle is not the licensee of record, or that the owner of the bicycle or the licensee thereof has used or knowingly permitted the bicycle to be used in violation of this code.

B. The police department is hereby directed and authorized to impound any bicycle so used in violation of this code for a reasonable period of time pending investigation of any alleged violation of this code, or until such bicycle is licensed by the owner thereof and equipped as herein provided.

SECTION 9. Effective Date. That this ordinance shall take effect immediately upon the date of its first publication.

Passed by the City Council of Salt Lake City, Utah this \_\_\_\_ day of \_\_\_\_\_, 2018.

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CHAIRPERSON

ATTEST AND COUNTERSIGN:

\_\_\_\_\_  
CITY RECORDER

Transmitted to Mayor on \_\_\_\_\_.

Mayor's Action: \_\_\_\_\_ Approved. \_\_\_\_\_ Vetoed.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY RECORDER  
(SEAL)

Bill No. \_\_\_\_\_ of 2018.

Published: \_\_\_\_\_.

**APPROVED AS TO FORM**  
Salt Lake City Attorney's Office

Date: February 15, 2018

By: [Signature]  
Mark E. Kittrell, *Senior City Attorney*

SALT LAKE CITY ORDINANCE  
No. \_\_\_\_\_ of 2018

(Bicycle Licensing Required)

An ordinance amending Sections 5.18.030, 5.18.040, 5.18.060, 12.80.010, 12.80.020, 12.80.030, 12.80.180, and 12.80.190 of the Salt Lake City Code, relating to the registration of bicycles sold in Salt Lake City.

WHEREAS, the licensing of bicycles in Salt Lake City allows the Salt Lake City Police Department to identify lost and stolen bicycles and return them to their rightful owners;

WHEREAS, the current bicycle licensure and registration ordinances are cumbersome and antiquated and discourage the licensure of bicycles in Salt Lake City;

WHEREAS, the amendments to the ordinances that govern bicycle licensure will streamline and facilitate the licensure of bicycles;

WHEREAS, the increased number of licensed bicycles will facilitate crime fighting efforts by the Salt Lake City Police Department and the return of bicycles to their rightful owners;

Be it ordained by the City Council of Salt Lake City, Utah:

SECTION 1. That Section 5.18.030 of the Salt Lake City Code is hereby amended as follows:

**5.18.030: Bicycle Licensing Required:**

It is unlawful for any bicycle dealer to fail to license ~~or register~~ any used or new bicycle sold, bartered, given away, exchanged or repaired by such dealer. The licensing ~~or registration~~ shall be completed as follows:

A. Licensing shall be required of all bicycles sold ~~for use in Salt Lake County City.~~ ~~Licensing shall be on a form supplied by Salt Lake City Corporation to such dealers at cost. Dealers may charge the customer no more than two dollars (\$2.00) for the license~~

~~costs. The Salt Lake City Police Department will facilitate licensing through a bicycle licensing link on its website at [www.slcpd.com](http://www.slcpd.com). Licensing will require the following information:~~

- ~~1. Name and address of bicycle dealer;~~
- ~~2. Name and address of purchaser;~~
- ~~3. Make and model year of the bicycle;~~
- ~~4. General description of the bicycle; and~~
- ~~4.5. [Frame and/or serial number of the bicycle.](#)~~

~~B. Registration shall be required of all bicycles sold for use outside the county. Registration shall be on a form supplied by the city at cost to dealers. Dealers may charge the customer no more than two dollars (\$2.00) for the registration costs. There shall be no cost to bicycle dealers or purchasers to license a bicycle through the Salt Lake City Police Department.~~

~~C. The licensing and registration forms shall be in different colors and shall be filled out in triplicate with the first copy going to the purchaser; the second copy shall be mailed to the appropriate law enforcement division where the intended user resides within seven (7) days of date of sale; and the third copy shall be retained by the dealer for a period of three (3) years from date of sale. All entries shall be typewritten or printed in ink, and shall contain the following information:~~

- ~~1. Name and address of intended user or owner;~~
- ~~2. Make, model number, frame number, frame size, wheel size, color of bicycle, dealer's name and address, number of grooves on said bike, license number or registration number; and~~
- ~~3. Such other information as the city may require by printing appropriate spaces on the forms.~~

SECTION 2. That Section 5.18.040 of the Salt Lake City Code is hereby amended as follows:

**5.18.040: Serial Numbers on Bicycles:**

No dealer may sell, give away, or otherwise dispose of any bicycle which does not contain a serial number. If the bicycle does not have a serial number, the dealer shall impress in the metal frame a serial number consisting of the license ~~or registration~~ number and followed by the NCIC number for the police department in the user's area.

SECTION 3. That Section 5.18.060 of the Salt Lake City Code is hereby amended as follows:

**5.18.060: Selling Bicycles Without Title Prohibited:**

It is unlawful for any bicycle dealer to sell or otherwise dispose of any bicycle unless the dealer can show a good title thereto, either by bill of sale from a seller, or from the former owner, or by ~~registration~~ licensure.

SECTION 4. That Section 12.80.010 of the Salt Lake City Code is hereby amended as follows:

**12.80.010: Licensing for Owners:**

A. It is unlawful for any person to operate or ride a bicycle upon any of the streets, alleys, sidewalks or public ways of this city:

1. ~~Unless~~ If such bicycle has not been ~~registered~~, licensed, ~~and is displaying the proper license, as hereinafter provided~~; or

2. ~~If~~ After the license for such bicycle has been duly suspended or revoked.

~~B. Every bicycle, before being so registered and licensed, must be inspected with relation to its frame number, operating condition, brakes, warning device, reflector and handlebars.~~

~~C.~~ B. Any license issued under the provisions of this chapter shall be valid until either:

1. the transfer of ownership of the bicycle; or

~~2. the suspension or revocation of the license, or until the bicycle license so issued is destroyed, lost or mutilated, at which time such bicycle shall again be so inspected, registered and licensed as herein provided.~~

~~D.~~ C. ~~The No fee to be paid for each bicycle will be charged to license or relicense because of transfer of title or destruction, loss or mutilation of the license, or for any other reason; shall be as set forth on the Salt Lake City consolidated fee schedule, payable in advance a bicycle through the Salt Lake City Police Department.~~

D. Owners may license a bicycle through the bicycle licensing link on the Salt Lake City Police Department's website at [www.slcpd.com](http://www.slcpd.com). Licensing will require the following information:

1. Name and address of bicycle dealer where bicycle purchased, if available;
2. Name and address of owner;
3. Make and model year of the bicycle;
4. General description of the bicycle; and
5. Frame and/or serial number of the bicycle.

SECTION 5. That Section 12.80.020 of the Salt Lake City Code is hereby amended as follows:

**12.80.020: Dealer Licensing:**

All dealers required to obtain a license pursuant to the provisions of section [5.18.020](#) et seq., of this code, or successor sections, ~~shall~~will, at the time of sale of a new or used bicycle, license ~~and inspect~~ such bicycle, ~~if the purchaser is a resident of Salt Lake County or if the bicycle is purchased for use by an individual who is a resident of the county, as determined by completing the questionnaire required to be completed pursuant to in accord with~~ the provisions of section [5.18.030](#) of this code, or its successor.

SECTION 6. That Section 12.80.030 of the Salt Lake City Code is hereby amended as follows:

**12.80.030: Police Licensing Powers and Duties:**

The chief of police is authorized and directed to prepare and issue regulations governing the inspection and licensing of bicycles required to be licensed but not validly licensed by dealers as above required; provided, that any such license so issued or heretofore issued by the police department shall, unless revoked or suspended, be valid for the life of such bicycle or until the transfer of ownership thereof, ~~or until the license issued to such bicycle becomes destroyed, lost or mutilated, at which time the bicycle shall again be inspected, registered and licensed or relicensed. The cost of any~~No fee will be charged to licensing or relicensing license a bicycle under the provisions of this section ~~shall be one dollar (\$1.00), payable in advance.~~

SECTION 7. That Section 12.80.180 of the Salt Lake City Code is hereby amended as follows:

**12.80.180: Alteration of License or Frame Number Prohibited:**

No person shall willfully or maliciously destroy, mutilate or alter the number of any bicycle frame number, or any bicycle license issued pursuant to this code ~~or remove, destroy or mutilate any license decal while the same is valid, or operate any vehicle without having attached thereto a valid license decal issued as provided in this code.~~

SECTION 8. That Section 12.80.190 of the Salt Lake City Code is hereby amended as follows:

**12.80.190: License; Suspension or Revocation When; Impoundment:**

A. The city judges or judges of juvenile courts who hear traffic cases are hereby empowered to revoke or suspend the license of any bicycle when it appears that the owner of any bicycle is not the licensee of record, or that the owner of the bicycle or the licensee thereof has used or knowingly permitted the bicycle to be used in violation of this code.

B. The police department is hereby directed and authorized to impound any bicycle so used in violation of this code for a reasonable period of time pending investigation of any alleged violation of this code, or until such bicycle is ~~registered and~~ licensed by the owner thereof and equipped as herein provided.

SECTION 9. Effective Date. That this ordinance shall take effect immediately upon the date of its first publication.

Passed by the City Council of Salt Lake City, Utah this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
CHAIRPERSON

ATTEST:

\_\_\_\_\_  
CITY RECORDER

Transmitted to Mayor on \_\_\_\_\_.

Mayor's Action: \_\_\_\_\_ Approved. \_\_\_\_\_ Vetoed.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY RECORDER

(SEAL)

Bill No. \_\_\_\_\_ of 2018.  
Published: \_\_\_\_\_.

